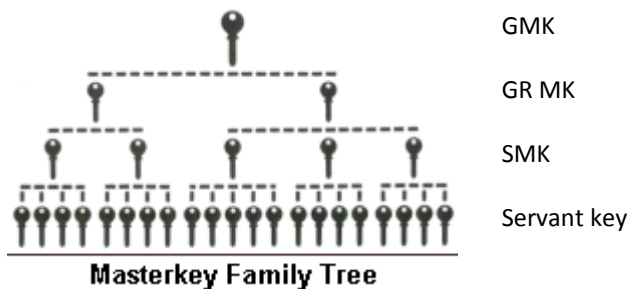




Masterkey System

*Our In-House Masterkey Department is dedicated to the development and service of MasterKeyed Systems, thereby allowing us to provide our clients with a fast and efficient service.

*Every system is tailored to meet each clients specific security requirements thereby allowing the end user to ensure the security and easy management of their facility.



Grand Master Key (GMK)

provides access to all doors fitted with Grundmann Master Keyed cylinders
Group Master Key (GR MK)

Group Master Key (GR GMK)

- * one level down from Grand Master Key, a sub division of the Grand Master Key
- * each building/area/floor/dept can have its own Group Master Key
- * A G MK will provide access to all Master Keyed cylinders in A building/area/floor/dept, B GR MK in B building/area/floor/dept. However A GR MK will not provide entrance to B building/area/floor/dept and B GR MK will not provide entrance to A building/area/floor/dept.

Sub Master Key (SMK)

- * two levels down from GMK, a sub division of the Group Master Key
- * each area/floor/dept can have its own SMK
- * A SMK will provide access in A area/floor/dept but will not provide access to B area/floor/dept

Servant Key

- * three levels from the Grand Master Key, a sub division of the Sub Master Key
- * each door has its own individual key (servant key)
- * can only access one door and will not open any other



Order Procedures

First thing to do to be able to order replacement keys and cylinders is to complete the **authorisation form** detailing the persons within your organisation who you wish to be able to place orders for your Masterkey System.

The form must be returned to us so we can process your orders.

***Please note that only persons whose names are on the authorization form will be able to place an order. All orders must be emailed to keys@perremhardware.com**

From the time we get the form signed and stamped your key requirements will be serviced within 48 hours upon the receipt of e-mail or letter with the following information:

*your system number (please see below: **System No.**)

*key number (please see below: **Key Ref. No.**)



*quantity

*full contact details (address, telephone number, fax number)

*signature of a person authorised

All additional cylinder orders will be processed within 48 hours and delivered within 10 working days unless stated otherwise on the receipt of e-mail or letter with following information:

*system number(the same as on keys, previous page)

*new or existing cylinder (if existing please state a cylinder number, the same as its servant key)

*size of a cylinder

*type of a cylinder :

#DOUBLE (key on both sides)

#KEY & TURN (key on one side and thumb turn on the other)

#HALF (key on one side, blank on the other)

#RIM (round)

*full contact details (address, telephone number, fax number)

***signature of a person authorised**



PERREM DESIGN HARDWARE

ARCHITECTURAL IRONMONGERS

Payment

If you do not have an account with Perrem Design Hardware payment will be required by bank transfer / cheque or Credit Card prior to your order being processed.

All special key and cylinder orders will be quoted on the receipt of enquiry.
Keys/ cylinders will be forwarded onto you on receipt of payment.

Masterkey Department at Perrem Design Hardware provides a comprehensive after sale service and would be pleased to assist you with any requirements you might have regarding keys and cylinders.

Please see our contact details below:

Mark Carberry - Masterkey Department – 01 623 2390 extn 128

Maura Mahony - Accounts Department - 01 623 2390 extn 106

Our address:
Unit 48, Parkwest Enterprise Centre,
Lavery Avenue,
Parkwest Business & Industrial Park,
Nangor Road,
Dublin 12
D12 A258